

**CELINA CITY BOARD OF EDUCATION  
BOARD MINUTES  
MONDAY, NOVEMBER 21, 2022  
HIGH SCHOOL LECTURE HALL  
6:00 p.m.**

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

The Celina City Board of Education met in regular session on November 21, 2022 at 6:00 p.m in the High School Lecture Hall. President Deb Guingrich called the meeting to order and led those in attendance in the Pledge of Allegiance. Mr. Huber, Mrs. Guingrich, Mr. Huelsman, Mrs. Vorhees, and Mr. Sell answered the roll call.

**22-70** On a motion by Mr. Huber, seconded by Mr. Sell, the Board set the agenda as presented.

VOTE: Mr. Huber: Aye, Mr. Sell: Aye, Mr. Huelsman: Aye, Mrs. Vorhees: Aye, Mrs. Guingrich: Aye.  
Approved.

**RECEPTION OF PUBLIC**

Amy Esser, Mercer County Head Start, gave an update regarding Head Start. Discussed the rebuilding of the parent engagement program and established a new policy council. Representative Manchester visited; however, Angie King will be the representative in the future. Mrs. Esser reported that she has applied for a couple of grants. Head Start is almost fully enrolled or will be by the end of the year.

Carol Henderson, OAPSE President – Carol Henderson was not present; however, Jeff Jones was and reported he is retiring. Therefore, Mr. Jones will no longer be the Vice President of the Union.

Cheri Hall/Tressie Sigmond, Co-CEA Presidents – not present

**22-71** On a motion by Mr. Sell, seconded by Mr. Huber, approved the presentation of the consensus agenda.

Treasurer's Report – Mrs. Michelle Mawer/Mr. Tom Sommer

1. Approve the minutes of the October 17, 2022 regular meeting. **Attachment I**
2. Approve the Financial Summary Report for the month of October showing revenues of \$3,866,701.03 and expenditures of \$3,585,990.36. **Attachment II**
3. Approve checks written in October 2022 for \$1,235,697.61 **Attachment III**
4. Increase the wage scale for Teacher Substitutes, Classified Substitutes and Summer Worker Rates, per attached chart, effective January 1, 2023. **Attachment IV**
5. Authorize the Treasurer to submit the 5-year forecast to the Ohio Department of Education by November 30, 2022, with the understanding that it will be shared with the BOE as submitted and seek formal approval of said forecast at the December BOE meeting.
6. Accept the following donations:
  - Donation of a steer to Tri Star Animal Health Program from Seibert Livestock valued at \$1,692
  - \$5,050 from Mercer County Fairgrounds, Inc./Family of Melinda Keiser for the Celina High School Athletic Association

7. Approve a Resolution Authorizing the Board to acknowledge the Ohio Facilities Construction Commission's Design Phase Review Comments. **Attachment V**
8. Approve a Resolution Accepting the Ohio Facilities Construction Commission's Form Agreement Local Fund Initiatives (LFI) Memorandum of Understanding. **Attachment VI**

Classified Report – Mr. Ken Schmiesing

**Personnel**

1. Recommend approval of the following substitutes for the 2022-23 school year:  
                   Roberta Bonifas                    Tracy Gudeman                    Martha Knapke
2. Approve to accept the resignation, due to retirement, of Pamela Carr, Custodian @ Tri Star, effective December 31, 2022, after 31 years of service. **Attachment A**
3. Approve to accept the resignation, due to retirement, of Jeff Jones, Maintenance, effective December 31, 2022, after 10 years of service. **Attachment B**
4. Approve to accept the resignation, due to retirement, of Beth Reedy, Secretary @ Head Start, effective January 31, 2023, after 5 years with Head Start. **Attachment C**
5. Approve to accept the resignation of Brittany Bollenbacher, Teacher Assistant @ Head Start (Rockford), effective November 8, 2022. **Attachment D**
6. Approve to accept the resignation of Susan Flynn, Cafeteria Worker @ High School, effective November 28, 2022. **Attachment E**
7. Approve to hire Erica Lusk, Teacher Assistant @ Head Start, \$16.18 per hour / 175 days / 8 hours, effective 8/18/22, completed probationary period.
8. Approve to hire Carey Chess, Teacher Assistant @ Head Start, \$16.18 per hour / 186 days / 8 hours, effective 8/15/22, completed probationary period.
9. Approve to hire, Chareasa Jeffries, Teacher Assistant II @ Head Start, \$11.44 per hour / 186 days / 8 hours, effective 8/15/22, completed probationary period.
10. Approve to not hire Terri Smith, Cafeteria Worker @ Middle School, effective 11/8/22, still in probationary period.
11. Approve a 60-day probationary contract for Laura Wilson, Cafeteria Worker @ Elementary School – Step 0 / 186 days / 2 hours, effective October 31, 2022.
12. Approve a 60-day probationary contract for Savannah Wycuff, Teacher Assistant @ Middle School – Step 2 / 187 days / 6.75 hours, effective November 1, 2022.
13. Approve a 60-day probationary contract for Kelly Ewing, Head Start Secretary, \$14.11 per hour / 214 days / 8 hours, effective December 1, 2022.
14. Approval of a change of contract for Mary Puthoff, from Educational Aide @ Primary School, 187 days / 2.5 hours to Cafeteria Worker @ Primary School, Step 4 / 186 days / 5 hours, effective October 4, 2022, completed probationary period.
15. Approval of a change of contract for Amity Gabes, from Teacher Assistant @ High School, 187 days / 6.75 hours to Building Secretary @ High School, Step 4 / 207 days / 8 hours, effective October 4, 2022, completed probationary period.
16. Approval of a change of contract for Marsha Houston, from Bus Aide @ Head Start, 173 days / 5 hours to Cafeteria Cook @ Head Start, \$12.07 per hour / 141 days / 6.5 hours, effective August 30, 2022, completed probationary period.
17. Approval of a change of contract for David Davis, Bus Driver @ Celina City Schools from 187 days / full route to Assistant Bus Mechanic, Step 4 / 260 days / 8 hours, effective October 4, 2022, completed probationary period.
18. Approval of a change of contract for Karen Klosterman, Library Aide @ High and Elementary to Library Aide @ Elementary and Intermediate Schools. No change in number of days or hours. Change made through a Memorandum of Understanding. **Attachment F**

19. Approval of a change of contract for Laura Wilson, Cafeteria Worker @ Primary, requesting 6 deduct days for December 5 & 6, 2022 and March 21 – 24, 2023. **Attachment G**
20. Approval of a change of contract for Cherish Hartings, Teacher Assistant @ High School, requesting 1 deduct day for November 7, 2022. **Attachment H**

Certified Report – Dr. Ken Schmiesing

**Personnel**

1. Recommend approval of the following substitutes for the 2022-23 school year:
 

Emily Braun	Becky Clark	Bethany Dues
Pamela Faller	Emma Guggenbiller	Gabrielle Oplinger
Kiersten Roehm	Brady Ronnebaum	Victoria Schulze
Rachel Werling		
2. Approval to accept the resignation of Clinton Hirschfeld, Technology Director, effective December 31, 2022. **Attachment 1**
3. Approval of a 2 plus (2+) year administrative contract for Shawn Snider, Technology Director, effective December 5, 2022 – through July 31, 2025, at a Level 6 on the administrative compensation plan.
4. Approval of a change of contract for Kelly Black, Teacher @ High School, requesting 1 deduct day for April 11, 2023. **Attachment 2**
5. Approval of a change of contract for Wendy Mitchell-Payne, Teacher @ High School, requesting 1 deduct day for December 8, 2022. **Attachment 3**
6. Approval of a change of contract for Amanda Stucke, Teacher @ Primary, requesting 1 deduct day for December 6, 2022. **Attachment 4**
7. Approval of a change of contract for Dawn Adam, EL Teacher @ Intermediate, requesting 1 deduct day for February 10, 2023. **Attachment 5**
8. Approve a stipend payment of \$30.00 per class to Renee Williams, Sarah Young, Andrea Nickell, Erick Woeste (one instructor per class) for weightlifting classes for Celina School staff members. Two payments will be made, one on February 25, 2023 and one on June 10, 2023, after documentation has been submitted. These payments will be taken from the Wellness Fund.
9. Approval of a stipend payment of \$30 per hour for John Higgins to provide Spanish translation services for Celina Schools (approximately 25 hours per year). This will be paid out of Title III funds.
10. Approve the following personnel for Pupil Activity Program contracts for the 2022-23 school year: (pending proper certification and background checks)
 

Jamie Walley, 7 <sup>th</sup> Softball .50 FTE	Cl IV	0 yrs. exp.
Madeline Luebke, 7 <sup>th</sup> Softball .50 FTE	Cl IV	0 yrs. exp.
11. Approve the following volunteers for the 2022-23 school year (pending certification):
  - Nick Walley – softball
  - Aaron Siefring - softball

**Resolution**

1. Approval of an overnight trip for 8<sup>th</sup> Grade students to Washington, D.C. on May 2 – May 5, 2023.
2. Approval of an overnight trip for Celina High School FFA to Dublin, OH for the “Connect I am Leadership Conference” on January 14 and 15, 2023.

**Tri Star**

1. Tri Star report **Attachment 6**
2. Tri Star information **Attachment 7**

**Head Start**

- 1. Head Start report. **Attachment 8**
- 2. Approval of the Head Start Administrative Compensation Plan. **Attachment 9**
- 3. Approval of a change of contract for Ashley Searight, MCHS Mental Health Manager from 225 day contract to 260 day contract. Responsibility factor changes from .55 to .63. This change will be effective 12/1/22.
- 4. Head Start Director is asking approval of a one-time 10% retention incentive payment to all Head Start employees (original request at the October 17, 2022 Board Meeting was a one-time 5% retention incentive payment, now changing to 10%) who are employed during FY 22 and on the date of distribution (tentative distribution date is 12/10/22).
- 5. Recommend the Board accept the lowest and best bid of \$82,190 from Meyer Design Inc. for the Mercer County Head Start Rockford Playground Project. This project is to be paid for with ARP funds. **Attachment 10**
- 6. Head Start Director is asking for the following budget allocations:  
 \$28,000 unspent funds from Fringe to Salary  
 \$6,865 unspent funds from Other to Salary  
 \$27,000 unspent funds from Supply to Salary

After discussion of the consensus agenda, with no items requested to be removed, Mrs. Guingrich called for the vote:

VOTE: Mrs. Vorhees: Aye, Mr. Sell: Aye, Mr. Huelsman: Aye, Mr. Huber: Aye, Mrs. Guingrich: Aye    Approved

**OTHER BUSINESS BY BOARD/ADMINISTRATION**

Discussion: would the Board like to start a discussion on carrying weapons/arming staff? It was suggested to set up a committee to start discussions and further research the topic. Mr. Sell will start creating a committee to begin the process.

**INFORMATIONAL ITEMS**

Update Facilities Project – Mr. Metz gave an update on the Facilities Project. Overall, all is going well.

**EXECUTIVE SESSION – O.R.C. §121.22(G)**

22-72

On a motion by Mr. Huber, seconded by Mrs. Vorhees, that the following resolution be adopted:

**WHEREAS**, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

(G)(1) To consider one or more, as applicable, of the **check marked** items with respect to a public employee or official:

- 1.  Appointment.
- 2.  Employment.
- 3.  Dismissal.

4. \_\_\_ Discipline.
5. \_\_\_ Promotion.
6. \_\_\_ Demotion.
7. \_\_\_ Compensation.
8. \_\_\_ Investigation of charges/complaints (unless public hearing requested).

(G)(2) To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

(G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

**(G)(5) Matters required to be kept confidential by federal law or rules or state statutes.**

(G)(6) Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Celina City School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) listed above.

And the roll being called on its adoption, the vote resulted as follows:

VOTE: Mrs. Vorhees: Aye, Mr. Sell: Aye, Mr. Huelsman: Aye, Mr. Huber: Aye, Mrs. Guingrich: Aye    **Approved**

Thereupon, the President declared the resolution adopted.

At 6:38 p.m., the Board went into executive session with the following persons present:  
Board Members, Mrs. Mawer, Mr. Sommer, Dr. Schmiesing

The President declared the meeting back into regular session at 7:36 p.m.

With no other business, Mrs. Guingrich adjourned the meeting at 7:37 p.m.

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Board President

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Treasurer